



Retest/Redo Procedures

- A student has **one** opportunity each grading period to retake a **test** (major grade) for which he/she earned a failing grade (a grade below 70).
- Assessments, DPMs, and Benchmarks are not included in the retest opportunity.
- Projects/Papers assigned two or more weeks prior to the due date are NOT eligible for resubmission.
- A student has **one** opportunity to redo a **daily grade** for which the student earned a failing grade (a grade below 70).
- The highest grade a student can earn on a retest/redo is a 70.
- A reteach of some kind will be required and may be in the form of a tutorial session before a retest is allowed.
- The teacher will determine the format of the redo/retest (same format, similar format, or different format).
- Upon completion of the redo/retest opportunity, that assignment grade will have a .1 attached.

Late Work Procedures

- Any daily grade, assessment, major grade not submitted by the assigned due date will be entered as a grade of 1. This indicates the assignment is missing but still eligible for some credit.
- Projects/Papers assigned two or more weeks prior to the due date will be assessed the a 10 point per day penalty for up to three days if not turned in on time.
- All daily grade assignments due during the first half of a grading period must be turned in by progress reports to receive any credit. Any assignment not turned in will be given a grade of 0 to indicate it may no longer be turned in for credit.
- All daily grade assignments due during the second half of a grading period must be turned in by the end of the grading period to receive any credit. Any assignment not turned in will be given a grade of 0 to indicate it may no longer be turned in for credit.

1 Day Late	10 points off
2 Days Late	Additional 10 points off
3 Days Late	Additional 10 points off
Maximum Points Deducted	30